

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30
October 14, 2014

AGENDA

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

SUPERINTENDENT'S REPORT

- Mickelson Academy

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

- Recognition of Dominic Vastano for achieving his Eagle Scout award.

ADMINISTRATIVE REPORTS

Adoption of 1.01 – 1.02

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 1.01 HIB Report 09/15/2014
HIB Report 10/02/2014
HIB Report 10/07/2014
- 1.02 Nurses Plan
- 1.03 Enrollment and Drill Reports

MINUTES

Adoption of 2.01 – 2.05

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 2.01 Motion to approve the Board of Education Minutes, September 9, 2014.
- 2.02 Motion to approve the Board of Education Minutes, September 23, 2014.
- 2.03 Motion to approve the Board of Education Special Meeting Minutes, September 17, 2014.
- 2.04 Motion to approve the Executive Session Minutes, August 26, 2014.
- 2.05 Motion to approve the Executive Session Minutes, September 17, 2014.

FINANCE/FACILITIES

Committee Report:

Adoption of 3.01-3.08

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 3.01 Motion to approve the **Bill List** for the period from **September 25, 2014** through **October 15, 2014** for a total amount of **\$2,207,389.05**. (Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule October 14, 2014** for a total amount of **\$2,439.36**. Attachment 3.02
- 3.03 Motion to approve **Account Transfers** for **September 1, 2014** through **September 30, 2014**. Attachment 3.03
- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: August 31, 2014 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of August 31, 2014 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as August 31, 2014 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending August 31, 2014. Attachment 3.04

- 3.05 Motion to approve the 2014-2015 M-1 and Comprehensive Maintenance Plan. Attachment 3.05
- 3.06 Motion to close the Club and the Library Sub Accounts of the Three Bridges School Student Activity Account and transfer the applicable funds to the School Sub Account of the TBS Student Activity Account.
- 3.07 Motion to accept the Superintendent's recommendation and approve a Barnes & Noble fundraiser for Readington Middle School.
- 3.08 Motion to approve the following construction change orders:

Project	Change Order No.	Contractor	Description	Amount
4350-050-14-2000	1	Salazar and Associates	Building Permit Fee	\$439.00
4350-050-14-2000 RMS Lifeskills	2	Salazar and Associates	Additional electrical outlet and wiring	\$407.93
4350-060-13-3003 TBS Roof	2	Northeast Roof Maintenance	Installation of Plywood decking	\$9,470.00
4350-060-13-3003 TBS Roof	3	Northeast Roof Maintenance	Permit Fees	\$350.00
4350-060-13-3003 TBS Roof	4	Northeast Roof Maintenance	Permit Fees	\$439.00
4350-070-13-3004 WHS Roof	4	Northeast Roof Maintenance	Permit Fees	\$486.00
4350-050-14-3000 RMS Roof	4	Northeast Roof Maintenance	Permit Fees	\$189.00

EDUCATION/TECHNOLOGY

Committee Report:

Adoption of 4.01 – 4.10

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 4.01 Motion to adopt Math curriculum for Grade 3 Honors, Grade 5 Honors, Grade 6 Pre-Algebra, Grade 6 Advanced Math, Grade 6 -Grade 5 Accelerated Math, Grade 7, Pre-Algebra and Algebra II. Attachment 4.01 - 4.01f
- 4.02 Motion to adopt curriculum for Literacy Grades 5. Attachment 4.02
- 4.03 Motion to approve Home Instruction for student: H-146 beginning September 28, 2014 through October 12, 2014. Services to be provided by Education Inc. at a rate of \$47.00 per hour

- 4.04 Motion to approve additional 2014-15 field trips for district LLD/Life Skills students.

Trip	Location
Norz Hill Farm	Hillsborough, NJ
Reading Cinema and McDonald's	Manville, NJ
Target (holiday shopping)	Bridgewater, NJ
Print Shop & Pretzel Factory	Hillsborough, NJ
Flemington Floral Company	Flemington, NJ
Strike and Spare Bowling	Green Brook, NJ
Hillsborough High School (Theater)	Hillsborough, NJ

- 4.05 Motion to approve Home Instruction for student: H-147 beginning October 7, 2014 through November 18, 2014.
- 4.06 Motion to approve Home Instruction for student H-148 beginning October 6, 2014 through October 17, 2014. Services to be provided by St. Claire's Hospital, Boonton Township, NJ at a rate of \$54.00 per hour.
- 4.07 Approval to contract with Lisa Athan, Executive Director of Grief Speaks, for a Professional Development workshop; "What 21st Century School Professionals Need to know about Grieving Students" on the October 13th in-service day, not to exceed \$750.
- 4.08 Motion to approve a tuition contract between Readington Township School District and the State of NJ, Division of Children and Families for the enrollment of one elementary school student in the Readington Township School District at a per diem cost of \$158.82 per diem.
- 4.09 Motion to approve a field trip to Lincoln Center, New York, NY for the Readington Middle School 7th Grade Ensembles.
- 4.10 Motion to approve a contract between the Board of Education and The Uncommon Thread to provide consultative services as follows:
- a. \$50 per hour for an ABA Consultant/Teacher
 - b. \$75 per hour for behaviorist
 - c. \$90 per hour for parent training
 - d. \$100 per hour for BCBA
 - e. Functional Behavior Analysis (FBA) - \$1,600 per event

PERSONNEL

Committee Report:

Adoption of 5.01 – 5.19

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Jutta Glauber	Jennifer Gillen
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- 5.02 Motion to approve the following as members of the HBS & I&RS committee for the 2014-2015 school year at a stipend of \$30.00 per hour not to exceed 15 hours.

Beth Luque
Christine Crielly
Rachel Gass
Lillian Liskovec
Connie Rocha
Jeanne Rutledge

- 5.03 Motion to approve the following RMS winter coaching assignments for the 2014-15 school year:

SPORT	NAME	SALARY
Cheerleading A	Michele Hoff	\$4,500
Cheerleading B	Courtney Calamito	\$3,800
Boys Basketball A	Robert Clymer	\$4,500
Boys Basketball B	Matthew Carder	\$3,800
Girls Basketball A	Jim Casertano	\$4,500
Girls Basketball B	Paul Yunos	\$3,800
Wrestling A	Bruno Somma	\$4,500
Wrestling B	David deVelder	\$3,800

5.04 Motion to accept the Superintendent's recommendation and approve the change in position for Russell Mobley from a Substitute Bus Driver to full time Bus Driver, Step 1, at a rate of \$18.75 per hour, 3 hours/day for 167 days effective October 1, 2014.

5.05 Motion to amend motion 5.11 on the September 23, 2014 agenda to correct Melissa Spatz' chaperone rate for the 2014-15 school year from \$22.98 to \$25.18 per hour.

5.06 Motion to accept the Superintendents recommendation and approve the appointment of the following substitute bus drivers at an hourly rate of \$16.50 per hour.

NAME	EFFECTIVE DATE
Andrea Krol	October 6, 2014
Randy Pawlowski	October 14, 2014

5.07 Motion to accept the Superintendent's recommendation and approve the following teachers as advisors for the RMS Winter Sports Afternoon Homework Room for the 2014-15 school year at a stipend for each of \$25 per hour.

Blair Alber	Kathryn MacDade	Ryan Newcamp
Kristin Poroski	Michael Roosen	Stephanie Wood

5.08 Motion to acknowledge the following retirement with appreciation for her years of service, effective March 1, 2015:

Dale Dalrymple	PE/Health Teacher (RMS) 20-01-D2/agi
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5.09 Motion to accept the Superintendent's recommendation and approve the following teachers for facilitating workshop at the October 14, 2014 In-service Day:

Teacher/Facilitator	Prep Time	Amount
Barbiche, Jennelle	1.5 hours	\$45.00
Bengels, Emily	3.0 hours	\$45.00
Bengels, Emily	1.5 hours	\$45.00
Kovacs, Linda	1.5 hours	\$45.00
Rehrig, Jodi	1.5 hours	\$45.00
Tumolo, Anthony	1.5 hours	\$45.00
Cataldi, Kathy	3.0 hours	\$90.00
Connelly, MaryAnn	3.0 hours	\$90.00
Krayem, Michele	3.0 hours	\$90.00
MacDade, Katie	3.0 hours	\$90.00

Pauch, Sarah	3.0 hours	\$90.00
Riess, Linda	3.0 hours	\$90.00
Singer, Stephanie	3.0 hours	\$90.00
Winter, Maria	3.0 hours	\$90.00
Lopes-Shreiber, Zelia	12.0 hours	\$360.00

- 5.10 Motion to accept the Superintendent's recommendation and approve Readington Middle School clubs and club advisors for the 2014-2015 school year. Attachment 5.10

- 5.11 Motion to approve the following mentors for the 2014-2015 school year as follows:

New Staff Member	Mentor	School	Term
Ramsay, Cliff	Darby, Christiane	RMS	Full Year

- 5.12 Motion to approve a 2014-2015 Rocketry Club at Holland Brook School and to approve Deanna Simonetti as Rocketry Club advisor at a stipend rate of \$711.51.

- 5.13 Motion to approve the following teachers to translate special education documents from English to Spanish, French or Mandarin at a rate of \$30 per hour.

Alfonsina Altomare	Yolanda Campuzano
Yolanda Lima	Chuan Ying-Yang

- 5.14 Motion to approve the following Substitute Nurse appointments for the 2014-2015 school year:

Mary Ann Connelly	Contractual per diem rate
Maureen Sjonell	Contractual per diem rate
Stephanie Armstrong	Contractual per diem rate
Deborah Nazzaro	Contractual per diem rate

- 5.15 Motion to accept the following resignations:

Name	Position	Effective Date
Frank Byra	Bus Driver 80-06-D6/aof	October 17, 2014
Jennifer Fisch	Bus Driver 80-06-D6/anm	November 14, 2014

- 5.16 Motion to amend Motion 5.13 on the September 23, 2014 agenda to reflect the following changes to Club Advisors for the 2014-15 school year:

Club	Advisor	Stipend
Samba	Jack Hasselbring	\$875.57
	Tiffany Vocke	\$875.57

- 5.17 Motion to accept the Superintendent's recommendation and affirm the appointment of a teacher (long term substitute) appointment pending satisfactory completion of employment requirements and emergent hire, if needed:

NAME	POSITION	RATE	EFFECTIVE DATES
Kathleen Blackstone	Long Term Replacement Teacher (replacing employee# 20-01-D2/ahd -LOA)	Substitute rate for the first 20consecutive days, Step 1 per diem rate. BA, Step 1 after that.	10/27/2014- on or about 03/02/2015

- 5.18 Approve new position of part-time Kindergarten Classroom Aide and accompanying Job Description for Whitehouse School.
- 5.19 Approve new position of two Grade Level Leaders and accompanying Job Description for HBS.

COMMUNICATIONS

Committee Report:

Adoption of 6.01

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cheryl Filler		David Livingston			

- 6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policies and regulations:

Policy and Regulation 5610 – Suspension

Policy and Regulation 5611 – Removal of Students for Firearms Offenses
 Policy and Regulation 5612 – Assaults on District Board of Education Members or Employees
 Policy and Regulation 5613 – Removal of Students for Assaults with Weapons Offenses
 Policy 5620 – Expulsion
 Policy and Regulation 8462 – Reporting Potentially Missing or Abused Children

UNFINISHED BUSINESS

- Board objectives due November 11, 2014

NEW BUSINESS FROM BOARD/PUBLIC

ANNOUNCEMENTS FROM THE PRESIDENT

- Delegate Assembly November 15, 2014
- NJSBA conference
- BOE Candidate deadline October 24, 2014

EXECUTIVE SESSION

Motion:

Second:

Vote:

ROLL CALL:

Wayne Doran		Ray Egbert		William Goodwin	
Vincent Panico		Laura Simon		Eric Zwerling	
Cherly Filler		David Livingston			

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss Personnel Matters for approximately 20 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

Motion to Adjourn at: _____

Motion:

Second:

Roll Call: